



A Note from the Principal

Dear Parents/Guardians,

A warm welcome to all our students, both returning and new ones, and their families, to Qifa Primary School.

In preparing your children to be future-ready, my teachers and I strive to provide a learning environment that will ignite in them, the flame of learning so that they will remain intellectually curious, discerning and ready to learn. At the same time, character formation remains the bedrock for them to grow up with integrity, and to contribute to the future of Singapore and Singaporeans.

I would like to introduce to our new parents and remind our existing ones, the school's Vision, Mission and Values:

Vision	<i>Learners for Life, Leaders of Character, Contributors with Passion</i>
Mission	<i>We provide a joyful and meaningful learning experience to bring out the best in each child.</i>
Values	<i>ICAR³E (Integrity, Courage, Adaptability, Respect, Resilience, Responsibility, Empathy)</i>

On page 2 are the important dates for semester 1. In particular, I bring your attention to the Parent Engagement sessions.

- In January, we will be having e-Parent Seminars, hosted by my key personnel and me, which will help you to understand some of the school's policy and direction. You will also get to hear from the teachers teaching your child about the level or class programmes that we offer. These will be presented in the form of recorded presentations and virtual meetings with the form teachers.
- In March, you will be meeting up with your child's teachers at the Parent-Teacher Meeting (PTM).

More information will be provided later.

Highlights:

A Note from the Principal

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MOE Service Excellence Award 2022

A Note from the Principal (cont'd)

As you peruse the pages of this bulletin, you will come across the many accolades for our staff and students. We have also added in the students who have done well for their PSLE in 2022. Indeed, I am proud that all our students have done well, despite the challenges brought upon by COVID-19 in the past 3 years. Their resilience and the teachers' dedication shone through like a beacon, illuminating the way for them to be their BEST.

This year, we are excited to celebrate the Honours Day in person. This will be a special occasion as concurrently; we will also be launching the new Heritage Gallery. We will give you more details soon.

Let us make Qifa a place for your children to be the best that they can be.



Mrs Catherine Chiang
Principal

Admin Matters

1. Arrival and Dismissal Arrangement

A. Traffic Movement – Arrival in the Morning

By Foot

- Students must always be alert and keep a lookout for oncoming traffic
- They may enter the school via two side gates:



Side Gate A
(along West Coast Avenue)
Open from 6.30 am to 7.30 am

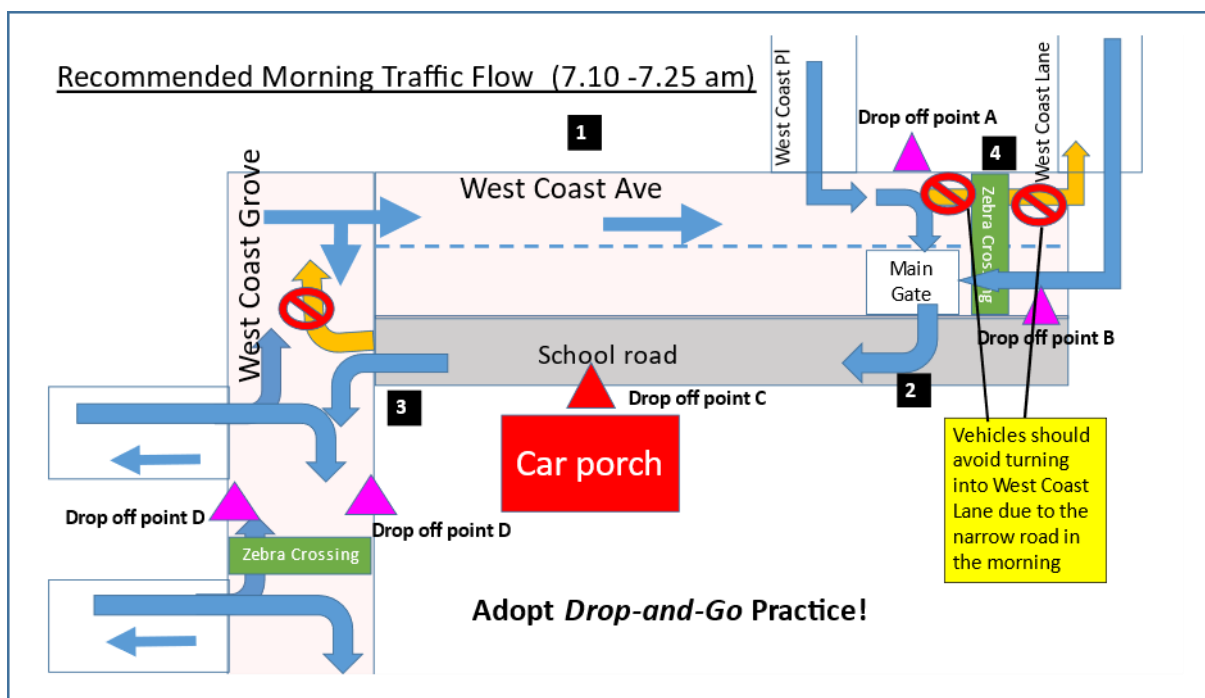


Side Gate C
(along West Coast Grove)
Open from 7.00 am to 7.30 am

Admin Matters — *Arrival and Dismissal Arrangement (cont'd)*

By Own Transport - recommended traffic flow and drop-off points

- Morning traffic usually begins to peak around 7.15 am. We advise parents to send their child/children earlier, especially on rainy days to avoid congestion outside the school.
- Refer to the diagram below for the recommended traffic flow (indicated by the blue arrows) and the 4 recommended drop-off points, A, B, C and D (indicated by the pink triangles) in and outside the school.
- Please remind your child to use the zebra crossing and/or walk on the pedestrian walkway to the school gate from the drop-off points.





- Parents are allowed to drive into the school before 7.30 am for their child/children to alight at the front porch. We strongly encourage P1 and P2 students to be alighted at the porch as there are staff on duty there to assist them.
- To prevent a build-up of traffic in and around the school, parents are reminded not to linger at the drop-off point. Practise “Drop-and-Go”.

Admin Matters — Arrival and Dismissal Arrangement (cont'd)

B. Traffic Movement at Dismissal

- To facilitate movement of school buses, no vehicles are allowed into the school compound to pick up children between 1.00 pm to 2.00 pm.
- Parents are reminded not to park their vehicles illegally and/or leave the vehicle engine running while waiting outside the school.
- For safety and security reasons, parents are only allowed to enter the school if a prior appointment has been arranged.
- Parents/Guardians of P1 and P2 students are allowed into the school to wait for the children at the designated waiting areas shown in the table below. They are to refrain from going into areas including bookshop, canteen and classrooms.
- For P1 and P2 students, teachers will only release them when their parent/guardian is present.

Classes	P1 A, B, C and D P2 A, B, C and D	P1 E, F, G, H and I P2 E, F, G, H and I
Waiting Areas	Sheltered waiting area via Gate A 	Indoor sports hall via Gate C 

Wet Weather Arrangement

- In case of rain, all parents/guardians are allowed to enter the school to wait at the sheltered area/indoor sports hall.

Admin Matters — *Arrival and Dismissal Arrangement (cont'd)*

C. Taking School Bus

- Students taking school bus are reminded to bring along their school bus card (with QR Code) for attendance taking.
- Students will assemble in the school hall/lower Indoor Sports Hall/porch and line up according to their bus number.
- For safety reason, the bus attendant will only release P1 and P2 students when the parent or authorised personnel is present at the drop off point. Otherwise, the bus driver will bring the child back to school.
- **Please remind your child/ward to observe all safety rules when on board the school bus. He/She is also expected to be obedient and respectful to both bus driver and bus attendant. Any recalcitrant behaviour will be addressed by the school.**

Visitor Management - By Appointment Only

- We encourage parent engagement via phone/video calls/texts/emails.
- If there is a need for parents to meet our staff in person, please make an appointment with them prior to coming to school.
- Our security guards will only allow visitors who have an appointment with our staff.
- Upon arrival, all visitors are to register at the Security Post which is located at Gate 1 (vehicular gate). A visitor sticker will be printed for visitors as a form of identification.

Health-Related Matters

- As part of everyone's social responsibility, please do not send your child to school if he/she is feeling unwell. We encourage parents to bring your child to seek medical treatment and return to school upon recovery.
- If your child is tested ART positive, please follow MOH's Protocols and inform the school and his/her Form Teachers promptly.



Mrs Diana Kang
Vice-Principal

Admin Matters

2. Communications between School and Parents

Effective communication between the school and parents is important to us. Throughout the year, the school and/or your child's teachers will be communicating with you for various matters related to your child's holistic development. The modes of communication could include, but not restricted to the following:

Modes	Details
Parents Gateway	We urge all parents to download the latest version of PG as all information from MOE and school will be sent via PG. We would like all parents to activate "notification" function so that you will receive the most updated information.
Student Handbook	Teachers may communicate with parents via the student handbook. Please check with your child daily should there be such information shared.
Class Dojo or other communication apps	Some teachers prefer to communicate with parents via Class Dojo or other communication apps such as Whatsapp. They will inform parents beforehand and parents are encouraged to sign up for these apps for ease of communication.
Email	The email addresses of all teachers are available on the school website. Please direct your questions to the respective email address.
Phone call	The General Office opening hours is from 7am to 6pm . You may call the General Office at 6778 3085 during opening hours to leave a message for the teacher to contact you. Please be informed that teachers are not expected to provide their personal phone number to parents/ guardians. If they choose to do so for various reasons, we hope that you will contact them on working days during office hours from 7 am to 6.00 pm only .

If you have any pressing concerns or constructive feedback for us, please feel free to approach your child/ward's Form or Subject Teachers, or email us at the following school email address: qifa_ps@moe.edu.sg

Admin Matters

3. Staff Movement and Appointment

We would like to thank the following staff for their dedication and contributions to the school as we bid farewell to them:

1. **Mrs Mavis Low** – *appointed as Vice-Principal of Lian Hua Pri School*
2. **Mdm Kwan Wai Yee**
3. **Mdm Patricia Goh**
4. **Mr Lam Chu-Hou Decha**
5. **Mr Harridass (OM)**

We would like to warmly welcome the following staff to the Qifa family:

1. **Mr Mike Loke (OM)**
2. **Mr Tan Seng Chuan (OM)**
3. **Ms Deepa Naidu**
4. **Mdm Koh Lai Ling, Violet**
5. **Mdm Manuel Rose Delema**
6. **Mdm Yuan Quan**
7. **Mr Melvin Chan**
8. **Mr Ong Kai Sin**
9. **Mdm Tan Li Ling**
10. **Mr Gao Zhengyang**
11. **Miss Yang Huiyi**
12. **Ms Patricia Ng**
13. **Ms Joyce Huang**
14. **Mr Ashari**
15. **Mr Khusairi**

Admin Matters

4. Important Dates for Parents to note for Semester 1

Date	Day	Programme	Remarks
20 Jan	Fri	Chinese New Year Celebrations	School dismissal at 10 am
23 and 24 Jan	Mon and Tue	Chinese New Year Public Holiday	No school
26 Jan	Thu	e-Parents Seminar (P1-3)	For parents online <i>(after school)</i>
27 Jan	Fri	e-Parents Seminar (P4-6)	For parents online <i>(after school)</i>
10 Feb	Fri	Honours Day	No school <i>*More information will be provided later.</i>
13 to 17 Mar	Mon - Fri	March School Holidays	No school
22 Mar	Wed	Parent-Teacher Meeting 1 (Day 1)	Starts at 2pm
23 Mar	Thu	Parent-Teacher Meeting 1 (Day 2)	No school
7 Apr	Fri	Good Friday Holiday	No school
24 Apr	Mon	Hari Raya Puasa School Holiday	No school
1 May	Mon	Labour Day Public Holiday	No school
15 to 17 May	Mon to Wed	P5 Camp (3 days, 1 night)	For P5 students <i>*More information will be provided later.</i>
29 May to 23 Jun		June School Holidays	Programmes for selected students



Mr Gabriel Wong
Vice-Principal

Admin Matters

5. e-Parents Seminar 2023

e-Parents seminar this year will be conducted concurrently for P1-3 on 26 Jan and for P4-6 on 27 Jan. We understand that parents with more than one child might not be able to attend all the seminars if they are on the same day. We seek your understanding that the school is unable to stagger the seminars over more days as more after-school programmes would have to be cancelled. Please refer to the pre-recordings and FAQs which will be uploaded on our school's website under "Partnership". You will be able to send in your questions in advance. We will collate the list of questions and post the responses on the school website for your reference.



Mrs Nicole Goh
Year Head / Upper Primary

Key Updates

1. 2022 PSLE Release of Results Day

23 November marked the release of the PSLE results for our 2022 P6 students. It was a truly memorable milestone for them that day.

We would like to thank all parents for providing their unconditional support to their child throughout their primary school experience. For the students, having the reassurance that all hands were on deck together with them is motivating and reassuring.

We would also like to thank all teachers who have taught our P6 students since they were in Primary 1 throughout their educational journey.



Students and parents waiting patiently for the release of the PSLE results

A handwritten signature in black ink, appearing to read 'Mrs Loh Kah Yen'.

Mrs Loh Kah Yen
HOD / Mathematics

Key Updates — 2022 PSLE Release of Results Day (cont'd)



Congratulations to our Principal List students!



Exemplary Student Award – 6A BANGARI VENKATESHA JUANITA

Key Updates — 2022 PSLE Release of Results Day (cont'd)



Exemplary Student Award – 6B TAN YU YEN, KATIE



Exemplary Student Award – 6C YAN XIYUAN LISA

Key Updates — 2022 PSLE Release of Results Day (cont'd)



Exemplary Student Award – 6D ERYNA SHAKIRA BINTE MUHAMMAD FARID



Exemplary Student Award – 6E SHARIZQI MARIEL BIN MUHAMAD

Key Updates — 2022 PSLE Release of Results Day (cont'd)



Exemplary Student Award – 6E CHIA LE QI CHARIS



Exemplary Student Award – 6F GOPI KRISHNA RAMAR PERUMALSAMY

Key Updates — 2022 PSLE Release of Results Day (cont'd)



Exemplary Student Award – 6G TIARA QAIRISHA BINTE ABDUL QAIYUM

Congratulations to all our P6 students! As they enter their next phase of education, we wish them every success in the future, and we hope they would continue to live up to the school motto - Strive to Excel!

Key Updates

2. Chinese New Year Celebration 2023

The school will be celebrating Chinese New Year (CNY) **on Friday, 20 January 2023**. After two years of Covid-19 restrictions, large scale school celebration will resume and we can have a full festive atmosphere to usher in the new year. The whole celebration will be held from 7:30 a.m. to 10:00 a.m. Students will report to school as per normal school timing and are encouraged to attend the school celebration dressed in CNY traditional costumes. They may report to school in their school uniform/PE attire if they do not have a CNY traditional costume. As there will not be any recess break on this day, students are encouraged to bring along their snacks to be consumed during snack time. There will be no lessons on this day, therefore students are only required to bring a small bag with their *water bottle, snacks, a story book, stationery (which include markers, pencils), 1 to 2 empty red packet/s and colouring materials*.

Do take note that the **school dismissal on this day will be at 10 a.m.** School bus service will be provided for students taking the school bus.

Wishing all a Blessed and Prosperous Year of the Rabbit!



Mr Kenny Ng
HOD / Mother Tongue Languages (MTL)

Accolades

1. Outstanding Contribution Award 2022

Every year, we recognise teams and individual teachers for their outstanding contributions in areas such as innovation in teaching, improvements to work processes and/or sharing of good practices. We would like to congratulate the following teachers for receiving the Outstanding Contribution Award (OCA) 2022:

The following were awarded the OCA (Team):



Special Educational Needs Officers Team



Qifa MT SCALE Programme (Strengthening Conversations through Authentic Learning Experiences)



P3 Destination Imagination Programme (DIP) Lite Implementation Team

Accolades — Outstanding Contribution Award 2022 (cont'd)



E-Pedagogy CL Interest Group - Engaging Students through Blended Learning to Teach Oral Conversation Skills

The following were awarded the OCA (Individual):



Ms Yap Kar Wei



Mr Leong Yew Meng



Mdm R Tamirshelvi

Congratulations to all award winners!

Mr Gabriel Wong
Vice-Principal

Accolades

2. MOE Service Excellence Award 2022

MOE's Service Awards aim to recognise and motivate MOE officers towards service excellence, and embody the Public Service's Service Principles of Care. Anticipate. Reach out and Empathise (C.A.R.E) values in all that we do.

In 2022, the following Qifa staff received the following awards:

Gold Award winners:

1. Mr Kenny Ng
2. Ms Angela Lim



Accolades — MOE Service Excellence Award 2022 (cont'd)

Silver Award winners:

1. Ms Anthea Ong
2. Ms Hasfa Hassan
3. Mr Leong Yew Meng
4. Ms Li Xintang
5. Ms Nurul Jannah
6. Mdm Rashiqah
7. Ms Sarah Liu
8. Ms Teo Wen Ting
9. Mdm Wang Heck Ling



Congratulations to all award winners!

A handwritten signature in black ink, appearing to read 'Gabriel Wong'.

Mr Gabriel Wong
Vice-Principal